



**Forestry Commission**

Our Ref:.....

Your Ref:.....

# FORESTRY COMMISSION (CORPORATE HEADQUARTERS)

P. O. BOX MB 434, ACCRA - GHANA  
TEL: (233-302) 401210 / 401216 / 401227  
Fax: (233-302) 401197  
E-mail: [info.hq@fcghana.org](mailto:info.hq@fcghana.org)  
Website: [www.fcghana.org](http://www.fcghana.org)  
GPS Address GA - 386 - 5326

18<sup>th</sup> August 2022

THE COORDINATOR  
FOREST CARBON PARTNERSHIP  
FACILITY OF THE WORLD BANK  
WASHINGTON DC  
USA

## **OPERATIONALIZATION OF GHANA'S BENEFIT SHARING PLAN**

We write to inform the Bank that we have operationalized the Benefit Sharing Plan with the set-up of the following:

1. REDD+ Dedicated Account (RDA);
2. RDA Steering Committee;
3. HIA Governance Structures;

We have therefore attached the different documents on the processes and composition of the bodies.

This, therefore, finalizes Ghana's key requirements towards Benefit Sharing for the receipt of Emission Reductions Payments.

Yours faithfully,

JOHN M. ALLOTEY  
CHIEF EXECUTIVE



**Forestry Commission**

Our Ref: FC/A.10/CF.21/V.7/81

Your Ref: .....

# FORESTRY COMMISSION (CORPORATE HEADQUARTERS)

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Website: [www.fcghana.org](http://www.fcghana.org)

GPS Address GA - 386 - 5326

1<sup>st</sup> December, 2021

**THE CHIEF DIRECTOR  
MINISTRY OF FINANCE  
ACCRA**

**ATTN: MADAM YVONNE QUANSAH- DIRECTOR, RESOURCE MOBILIZATION &  
ECONOMIC RELATIONS DIVISION**

### **OPERATIONALIZING THE GHANA COCOA FOREST REDD+ PROGRAMME BENEFIT SHARING PLAN**

In June 2019, Ghana signed an Emission Reductions Payment Agreement (ERPA) with the International Bank for Reconstruction and Development. The ERPA indicates the conditions of sale and purchase for any potential Emission Reductions (ERs) from the Ghana Cocoa Forest REDD+ Program (GCFRP) which is a joint programme by the Forestry Commission (FC) and the Ghana Cocoa Board (COCOBOD).

Subsequently, the FC in partnership with COCOBOD and other stakeholders have finalized a Benefit Sharing Plan (BSP) to guide the distribution of Carbon benefits (ERPA Payments) for the various beneficiaries based on demonstrated performance. There is therefore a need to develop the Funds Flow Mechanism (FFM) through which ERPA validated Payments will be disbursed to beneficiaries and actors, in accordance with the agreed BSP.

The FC with support of the Ministry of Finance (MoF) has already set up the REDD+ Dedicated Account (RDA) through which all ERPA payments shall be received.

The key next step is to form a RDA Committee of Trustees to provide accountability backstopping for the ER payments since the FC itself would also be a beneficiary to avoid any conflict of interest. In line with this and the BSP, the MoF is the proposed chair of the Committee.

The Trustees would be made up of one representative each from the National House of Chiefs, Office of the Administrator of Stool Lands, and World Cocoa Foundation. In addition, with the MoF as the Chair and also in collaboration with FC, an open call would be made to forest sector based Non-Governmental Organizations/ Civil Society Organizations to nominate 3 other persons through a competitive process to complete a seven-member Committee of Trustees.

A local consultant has been procured by the World bank to develop modalities for all engagements of the RDA Committee of trustees. From the feedback received, the consultant informs us that he has already contacted the World Bank Unit (WBU) of Resource Mobilization and Economic Relations Division at the Ministry of Finance on the development of the modalities.

We therefore kindly write to inform you officially with the proposed selection criteria for the committee members (attached) to enable you kickstart the process of forming the RDA Committee of Trustees. The Climate Change Directorate which is directly coordinating implementation remains on standby to assist with any clarification as well as the process.

We have also attached a copy of the Final BSP for your information and guidance.

**VISION:** To leave future generation and their communities with richer, better, more valuable forestry and wildlife endowments than we inherited.



**Forestry Commission**

Our Ref: FC/AID/Sf.21/V.7/95

Your Ref: .....

# FORESTRY COMMISSION (CORPORATE HEADQUARTERS)

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Website: [www.fcghana.org](http://www.fcghana.org)

GPS Address GA - 386 - 5326

26<sup>th</sup> April, 2022

**THE CHIEF DIRECTOR  
MINISTRY OF FINANCE  
ACCRA**

Dear Sir,

**RE: GHANA COCOA FOREST REDD+ PROGRAM - NOMINATION OF CHAIR FOR  
REDD+ DEDICATED ACCOUNT COMMITTEE OF TRUSTEES TT**

**Reference: ERMERD/WBGU/GCFRP/VOL 11**

We refer to your letter (copy attached) dated 14<sup>th</sup> March, 2022 informing the Forestry Commission of the nomination of Ms. Yvonne Quansah, Director for External Resource Mobilization and Economic Relations Division (ERMERD) as the Chair of the REDD+ Dedicated Account (RDA) Committee of Trustees for the Ghana Cocoa Forest REDD+ Program.

We write to extend our congratulatory courtesies to Ms Yvonne Quansah on her nomination and continuous support in this endeavor.

Accordingly, we shall reach Ms. Yvonne Quansah regarding the next steps.

We appreciate your usual co-operation and support in this regard.

Yours faithfully,

**JOHN M. ALLOTEY  
CHIEF EXECUTIVE**

Cc: THE DIRECTOR  
CLIMATE CHANGE DIRECTORATE  
FORESTRY COMMISSION, ACCRA

THE DIRECTOR  
ERMERD  
MINISTRY OF FINANCE, ACCRA

THE AG. COORDINATING DIRECTOR  
MINISTRY OF FINANCE, ACCRA

**VISION:** To leave future generation and their communities with richer, better, more valuable forestry and wildlife endowments than we inherited.



**Forestry Commission**

Our Ref: FC/A-10/Sf.21/v.7/94

Your Ref: .....

# FORESTRY COMMISSION

(CORPORATE HEADQUARTERS)

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Website: [www.fcghana.org](http://www.fcghana.org)  
GPS Address GA - 386 - 5326

26<sup>th</sup> April, 2022

**MS. YVONNE QUANSAH**  
**DIRECTOR – EXTERNAL RESOURCE**  
**MOBILIZATION AND ECONOMIC RELATONS**  
**DIVISION**  
**MINISTRY OF FINANCE**  
**ACCRA**

Dear Madam,

**RE : GHANA COCOA FOREST REDD+ PROGRAM – NOMINATION OF CHAIR**  
**FOR REDD+ DEDICATED ACCOUNT (RDA) COMMITTEE OF TRUSTEES**

MOF Reference: ERMERD/WBGU/GCFRP/VOL.11

We refer to the above quoted letter in which the Ministry of Finance nominated you as the Chair of the REDD+ Dedicated Account (RDA) Committee of Trustees for result based payments under the Ghana Cocoa Forest REDD+ Program (GCFRP).


As part of the key next steps, the Forestry Commission would liaise with your office and send out invitations to the National House of Chiefs, Office of the Administrator of Stool lands and the World Cocoa Foundation to respectively nominate representatives as statutory institutions of the Committee per the agreed program Benefit Sharing Plan.

In addition, the other institutions who will mainly be Civil Society Organizations (CSOs) will be sourced through an open call that will be placed in the *National Dailies* to request nominations from Forestry Sector based Non – Governmental Organizations/ Civil Society Organizations. A three (3) member team chaired by your good self would vet the nominations and select the best three once the call period closes.

The Director, Climate Change Directorate of Forestry Commission would therefore provide timely updates and feedback to your office to enable the process progress.

We count on your usual co-operation.

Yours faithfully,

  
**JOHN M. ALLOTEY**  
**CHIEF EXECUTIVE**

Cc The Chief Director  
Ministry of Finance  
Accra

The Director ✓  
Climate Change Directorate  
Forestry Commission, Accra

**VISION:** To leave future generation and their communities with richer, better, more valuable forestry and wildlife endowments than we inherited.

We have also attached a copy of the Final BSP for your information and guidance.

Yours faithfully,



**JOHN M. ALLOTEY**  
**CHIEF EXECUTIVE**

cc: Director, Climate Change Directorate  
Forestry Commission  
Accra ✓



REPUBLIC OF GHANA

**MINISTRY  
OF  
FINANCE**



P.O.Box MB 40, Ministries, Accra

Digital Address : GA-144-2024

Kindly quote this number and date on all correspondence

My Ref. No. ERMERD/WBGUGCFRP/VOL.II

Your Ref. No. \_\_\_\_\_

March, 2022

**GHANA COCOA FOREST REDD+PROGRAM  
NOMINATION OF CHAIR FOR REDD+ DEDICATED ACCOUNT (RDA)  
COMMITTEE OF TRUSTEES**

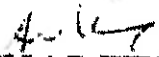
The Ministry of Finance wishes to inform you of the nomination of Ms. Yvonne Quansah, Director for External Resource Mobilization and Economic Relations Division as the chair of the REDD+ Dedicated Account (RDA) Committee of Trustees for the Ghana Cocoa Forest REDD+ Program.

2. Ms. Yvonne Quansah has the requisite expertise in Finance and Donor Funds Management to lead the committee's work. Kindly find below contact information for Ms. Quansah:

Email: [YQdoi@mofep.gov.gh](mailto:YQdoi@mofep.gov.gh)

Mobile: 0202030290

3. Thank you for your cooperation.

  
**STELLA D. WILLIAMS**  
Ag. COORDINATING DIRECTOR  
for: MINISTER

**CHIEF EXECUTIVE  
FORESTRY COMMISSION  
ACCRA**

cc: Hon. Minister, MoF  
The Commissioner, FC  
Hon. Minister of State, MoF  
Hon. Deputy Ministers, MoF  
Chief Director, MoF  
Coordinating Director, MoF  
Director, ERMERD, MoF  
Director, Climate Change, FC  
Head, World Bank Group Unit, MoF

Tel: +233 (0) 302 747 197  
Email: [info@mofep.gov.gh](mailto:info@mofep.gov.gh)  
Website: [www.mofep.gov.gh](http://www.mofep.gov.gh)



**Forestry Commission**

Our Ref: FC/A.10/SF:21/V.7/100

Your Ref: .....

# FORESTRY COMMISSION (CORPORATE HEADQUARTERS)

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GPS Address GA - 386 - 5326

12<sup>th</sup> May, 2022

**THE PRESIDENT  
NATIONAL HOUSE OF CHIEFS  
ACCRA**

## **NOMINATION OF REPRESENTATIVE AS A MEMBER OF REDD+ DEDICATED ACCOUNT STEERING COMMITTEE**

In June 2019, Ghana signed an Emission Reductions Payment Agreement (ERPA) with the International Bank for Reconstruction and Development (World Bank) acting as trustees of the Carbon Fund. The ERPA indicates the conditions of sale and purchase for any potential Emission Reductions (ERs) from the Ghana Cocoa Forest REDD+ Program (GCFRP) which is a joint programme by the Forestry Commission (FC) and the Ghana Cocoa Board (COCOBOD).

Subsequently, the FC in partnership with COCOBOD, local communities and other stakeholders have finalized a Benefit Sharing Plan (BSP) (copy attached) to guide the distribution of Emission Reductions payments for the various beneficiaries based on demonstrated performance.

The FC with support of the Ministry of Finance (MoF) has already set up the REDD+ Dedicated Account (RDA) through which all ERPA payments shall be received.

The key next step according to the BSP is to form a RDA Committee of Trustees to provide accountability backstopping for the ER payments.

The Trustees would be made up of one representative each from the following Institutions:

- Ministry of Finance (Chair)
- National House of Chiefs
- Office of the Administrator of Stool Lands
- World Cocoa Foundation
- A Representative each from 3 forest sector-based NGOs/CSOs

In line with the above, you are kindly informed to nominate a representative to serve as a member of the RDA Committee of Trustees, to which a selection criterion has been attached to guide the nomination.

The Climate Change Directorate which is directly coordinating implementation remains on standby to assist with any clarification and can be reached on [climatechange.hq@fcghana.org](mailto:climatechange.hq@fcghana.org).

Yours faithfully,

**JOHN M. ALLOTEY  
CHIEF EXECUTIVE**

**VISION:** To leave future generation and their communities with richer, better, more valuable forestry and wildlife endowments than we inherited.

**cc:** The Director ✓  
Climate Change Directorate  
Forestry Commission  
Accra

The Director  
External Resource Mobilization and  
Economic Relations Division  
Ministry of Finance  
Accra



# RDA COMMITTEE OF TRUSTEES

## PROPOSED SELECTION CRITERIA FOR COMMITTEE MEMBERS

The selecting institutions and the RDA Trustees Selecting Committee (RTSC) shall select and appoint Trustees who meet this RDA Committee of Trustees Selection Criteria.

In selecting the Trustees of the Committee, the selecting institutions and RTSC should seek to reflect the competences in the fields referred to in this Criteria, in a balanced manner.

### Expertise, Experience and Skills

Trustees are required to meet at least 5 of the following expertise requirements, which have to be substantiated at the time of consideration by their respective appointing body:

1. Personal competence and widely recognized independence;
2. Very good knowledge of REDD+ and/or strong and documented knowledge of REDD+;
3. Working knowledge of the design and development of REDD+ in Ghana will be regarded as a strong advantage;
4. Knowledge of forest sector management or the cocoa supply chain;
5. Considerable experience in project or programme management (including finance and administration);
6. Relevant working experience at the community level documented through at least two to three (2-3) assignments of relevant work experience;
7. Professional or tertiary level qualifications in law and/or demonstrable working experience with Ghanaian legal, regulatory and corporate governance frameworks;
8. Working knowledge and/or experience in finance and administration;
9. Previous experience in the monitoring of projects activities and/or evaluating reports involving the assessment of progress and performance against indicators, project plans, costs and budgets will be regarded as a strong advantage;
10. Previous Board or Steering Committee experience (sitting on Board or Steering Committee);
11. Experience with multilateral or donor relations (donor interaction and managing donor funds);
12. Demonstrable knowledge and understanding of best practices in community fund management and disbursement; and
13. Excellent communication and interaction skills (demonstrable ability to articulate their opinion in a clear, concise and to-the-point manner) as well as listen.



**Forestry Commission**

Our Ref: FC/AIS/SE/21/07/102

Your Ref: .....

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Website: [www.fcghana.org](http://www.fcghana.org)

GPS Address GA - 386 - 5326

12<sup>th</sup> May, 2022

**THE ADMINISTRATOR  
OFFICE OF THE ADMINISTRATOR OF STOOL LANDS  
ACCRA**

## **NOMINATION OF REPRESENTATIVE AS A MEMBER OF REDD+ DEDICATED ACCOUNT STEERING COMMITTEE**

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- A Representative each from 3 forest sector-based NGOs/CSOs

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The Climate Change Directorate which is directly coordinating implementation remains on standby to assist with any clarification and can be reached on [climatechange.hq@fcghana.org](mailto:climatechange.hq@fcghana.org).

Yours faithfully

  
**JOHN M. ALLOTEY  
CHIEF EXECUTIVE**

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**cc:** The Director ✓  
Climate Change Directorate  
Forestry Commission  
Accra

The Director  
External Resource Mobilization and  
Economic Relations Division  
Ministry of Finance  
Accra



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GPS Address GA - 386 - 5326

**Forestry Commission**

Our Ref: FC/AIC/SF.21/07/101

Your Ref: .....

12<sup>th</sup> May, 2022

**THE COUNTRY DIRECTOR  
WORLD COCOA FOUNDATION  
ACCRA**

## **NOMINATION OF REPRESENTATIVE AS A MEMBER OF REDD+ DEDICATED ACCOUNT STEERING COMMITTEE**

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- World Cocoa Foundation
- A Representative each from 3 forest sector-based NGOs/CSOs

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The Climate Change Directorate which is directly coordinating implementation remains on standby to assist with any clarification and can be reached on [climatechange.hq@fcghana.org](mailto:climatechange.hq@fcghana.org).

Yours faithfully,

  
**JOHN M. ALLOTEY  
CHIEF EXECUTIVE**

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**cc:** The Director  
Climate Change Directorate  
Forestry Commission  
Accra

The Director  
External Resource Mobilization and  
Economic Relations Division  
Ministry of Finance  
Accra

# NATIONAL HOUSE OF CHIEFS

NATIONAL HOUSE OF CHIEFS

Tel: 03220-22123  
03220-24948



POST OFFICE BOX 4148  
KUMASI-GHANA

Our Ref: NH/ADM.51/VOL.7/98

24~~TH~~ JUNE, 2022

THE CHIEF EXECUTIVE OFFICER  
FORESTRY COMMISSION  
ACCRA




## RE-NOMINATION OF REPRESENTATIVE AS A MEMBER OF REDD+DEDICATED ACCOUNT STEERING COMMITTEE

*I refer to your letter number FC/A.10/SF.21/V.7/100 dated 12<sup>th</sup> May, 2022 on the above subject matter.*

I am directed by Ogyeahoho Yaw Gyebi II, Sefwi Anhwiasohene and President of the National House of Chiefs to inform you that Oseadeeyo Kwasi Kennin IV, Paramount Chief of Atti Mokwaa and a member of the National House of Chiefs from the Central Region has been nominated to represent the National House of Chiefs on the above mentioned committee.

I have enclosed a copy of the curriculum vitae (CV) of Oseadeeyo Kwasi Kennin IV, for your records and you can contact him on cell phone number 0244112206.

Counting on your usual co-operation.

  
Anthony Yeboah Tabiri  
Registrar

# OFFICE OF THE ADMINISTRATOR OF STOOL LANDS

MINISTRY OF LANDS AND NATURAL RESOURCES

My Ref No: OASL/MS.19/01A

Your Ref No:

Tel: 0302674157-60

stoolands@oasl.gov.gh

stoolandsgh@gmail.com



P.O.BOX CT 3076  
Cantonments,  
Greater Accra

HEAD OFFICE 26 MAY 2022



27th May, 2022

**RE: NOMINATION OF REPRESENTATIVE AS A MEMBER OF REDD+ DEDICATED ACCOUNT STEERING COMMITTEE**

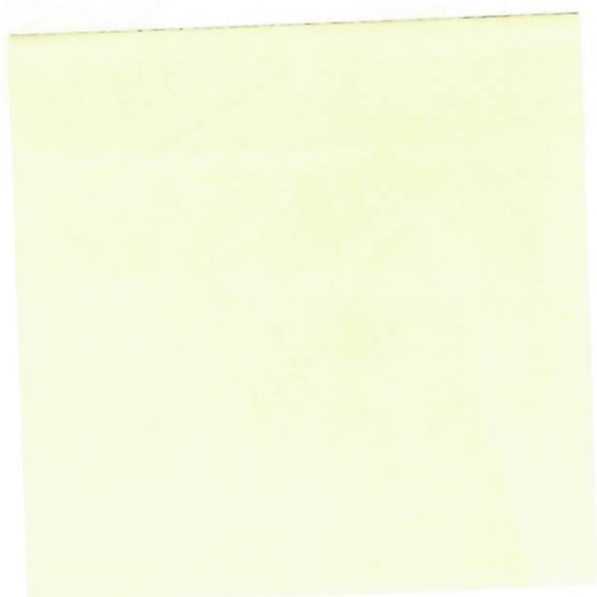
We refer to your letter No. FC/A.10/SF.21/V.7/102 dated 12<sup>th</sup> May, 2022 on the above subject matter.

2. This Office has nominated Mr. Ebenezer Arthur, Chief Stool Lands Officer to represent the Office as a member of the Redd+ Dedicated Account Steering Committee.
3. Mr. Ebenezer Arthur can be reached on telephone number 0202501921 and via email on [ebenkarthur@gmail.com](mailto:ebenkarthur@gmail.com) / [ebenkarthur@yahoo.com](mailto:ebenkarthur@yahoo.com)
4. Counting on your usual cooperation.

FREDERICK OPOKU DENKYIRA  
DEPUTY DIRECTOR

for: ADMINISTRATOR OF STOOL LANDS

THE CHIEF EXECUTIVE  
FORESTRY COMMISSION  
ACCRA







The Chief Executive  
Forestry Commission  
P.O. Box MB 434  
Accra - Ghana

23 JUN 2022  
539

27<sup>th</sup> June 2022

Dear Mr. Allotey,

**RE: NOMINATION OF REPRESENTATIVE AS A MEMBER OF THE REDD+  
DEDICATED ACCOUNT STEERING COMMITTEE**

We write in response to your letter dated 12<sup>th</sup> May 2022 with Ref: No. FC/A.10/5F.21/V.7/101 requesting the World Cocoa Foundation for a nominee to serve on the REDD+ Dedicated Account Steering Committee.

We wish to express our appreciation for the continuous collaboration and partnership with the World Cocoa Foundation.

Based on your selection criteria we wish to nominate **Mr. Vincent Awotwe-Pratt**, the Cocoa and Forests Initiative Program Manager for Ghana. Mr. Awotwe-Pratt, with his experience and expertise will provide the necessary technical support and any further assistance needed for the committee.

Thank you.

Sincerely,

Betty S. Annan, PhD  
Country Director - Ghana

Cc: The Director  
Climate Change Directorate, Forestry Commission

The Director  
External Resource Mobilization and  
Economic Relations Division  
Ministry of Finance  
Accra





Ministry of Lands &  
Natural Resources

# FORESTRY COMMISSION



Forestry Commissioner

## SELECTION OF REPRESENTATIVES FROM FOREST SECTOR BASED NON-GOVERNMENTAL AGENCIES AND CIVIL SOCIETY ORGANISATIONS

As part of operationalizing the Benefit Sharing Plan for the Ghana Cocoa Forest REDD+ Program, a REDD+ Dedicated Account (RDA) Steering Committee would have to be set up to provide accountability backstopping for Emission Reductions Payments to beneficiaries. The RDA Steering Committee would be chaired by the Ministry of Finance. Against the background, this expression of interest is to request nominations from Forest Sector based Non-Governmental and Civil Society Organizations to fill the remaining three (3) slots for the seven member RDA Steering Committee.

The nominated non-governmental and civil society organization should meet the following expertise requirements:

1. Very good knowledge of REDD+ and /or strong and documented knowledge of REDD+;
2. Knowledge of forest sector management;
3. Knowledge of the cocoa supply chain;
4. Considerable experience in project or programme management including finance and administration;
5. Relevant working experience at the Community level documented through at least two to three (2-3) assignments influencing national policy considerations;
6. Demonstrable working experience with Ghanaian legal, regulatory and corporate governance frameworks;
7. Previous experience in the monitoring of projects activities and / or evaluating reports involving the assessment of progress and performance against indicators, project plans, costs and budgets will be regarded as a strong advantage;

8. Previous Board or Steering Committee experience (sitting on Board or Steering Committee);
9. Experience with multilateral or donor relations (donor interactions and managing donor funds);
10. Demonstrable Knowledge and understanding of best practices in community fund management and disbursement.

**Nominations including relevant experience and expertise should be submitted to;**

Chief Executive  
Forestry Commission  
Accra.

CC:

The Director  
External Resource Mobilization and  
Economic Relations Division  
Ministry Of Finance  
Accra.

**Deadline for Submission of Expression of interest is  
Friday, 10<sup>th</sup> June, 2022 at 5:00pm Prompt.**

**NB: There was an omission of deadline for submission in the earlier publications**



# FORESTRY COMMISSION

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Our Ref: FA/10/FC.21/V.3/01

Your Ref: .....

7<sup>th</sup> June, 2022

## SEE DISTRIBUTION

### EVALUATION OF NGOs/CSOs FOR THE REDD+ DEDICATED ACCOUNT STEERING COMMITTEE

After successful publication of the call for proposals from forest sector based NGOs/CSOs to apply to be on the REDD+ Dedicated Account Steering Committee, four applications have been received. There is therefore the need to vet the four applications to select three successful applicants to complete the Steering Committee formation.

In line with this, you have been nominated as a member of the vetting committee in accordance with the Benefit Sharing Plan (BSP) as follows:

NAME	DESIGNATION	INSTITUTION	POSITION ON COMMITTEE
Madam Yvonne Quansah	Director, External Resource Mobilisation and Economic Relation Division	Ministry of Finance	Chair
Madam Roselyn Fosuah Adjei	Director, Climate Change Directorate/ National REDD+ Focal Point	Forestry Commission	Member
Obed Owusu-Addai	Director, Eco Care-Ghana, CSOs Rep on the National REDD+ Working Group	Civil Society Organization (Eco Care)	Member

The Director, Climate Change Directorate would provide the relevant documentation to facilitate your work. The National REDD+ Secretariat (NRS) will support this process.

We count on your usual cooperation.

Yours faithfully,

**JOHN M. ALLOTEY**  
CHIEF EXECUTIVE

cc: The Director  
Climate Change Directorate  
Forestry Commission, Accra

**VISION:** To leave future generation and their communities with richer, better, more valuable forestry and wildlife endowments than we inherited.

## **REPORT ON THE SELECTION OF A CIVIL SOCIETY ORGANISATION/NON-GOVERNMENTAL ORGANISATION TO SERVE ON THE REDD+ STEERING COMMITTEE**

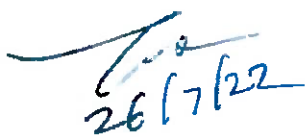
### **BACKGROUND**

The Benefit Sharing Plan (BSP) for the Ghana Cocoa Forest REDD+ Program (GCFRP) has been developed in anticipation of the carbon benefits that will be generated. As part of the implementation of the Benefit Sharing Plan for the GCFRP, there is the need to constitute a REDD+ Dedicated Account (RDA) Steering Committee to oversee the disbursement of performance-based carbon benefits to beneficiary communities.

The RDA Steering Committee shall constitute representatives from the National House of Chiefs, the Office of the Administrator of Stool Lands, the Ministry of Finance, the World Cocoa Foundation and three representations from Civil Society Organizations or Non-governmental Organizations (CSOs/NGOs). The Committee shall be a seven (7) member committee.

RDA Steering Committee responsibilities with respect to monitoring and implementing the BSP and disbursement of performance-based benefits include:

- i. Submitting bi-annual reports to the GCFRP Implementation Committee and National REDD+ Working Group (NRWG).
- ii. Receiving, reviewing, and approving reports from each Government beneficiary (FC, COCOBOD, MMDAs) that include:
  - Reporting on indicators and explanation of un-met indicators (as required);
  - Request for funds; and
  - Descriptions of action plan for use of CF payments for each beneficiary group.
- iii. Authorizing disbursement of funds to Government beneficiary accounts (FC, COCOBOD, MMDAs) against approved reports and action plans.
- iv. Receiving, reviewing, and approving reports from each HIA Implementation Committee for HIA beneficiaries (Farmer groups, TA, communities) that include:
  - Reporting on indicators and explanation of un-met indicators (as required);
  - Request for funds;
  - Descriptions of action plan for use of CF payments for each beneficiary group; and
  - HIA account audit.
- v. Authorizing disbursement of funds to HIA accounts (for sharing to farmer groups, TA and communities) against approved reports and action plans.

  
26/7/22

## EXECUTION

A call for nominations was done for the four (4) institutions (National House of Chiefs, Office of the Administrator of Stool Lands, Ministry of Finance and World Cocoa Foundation) through an official letter signed by the Chief Executive of the Forestry Commission for nominations of their representatives. However with the CSOs/NGOs, an open call for nomination was made in the National Dailies. The publication was made thrice in three (3) weeks in the month of June, 2022. Four (4) organizations expressed interest to serve on the RDA Steering Committee, namely Tropenbos Ghana, Forest Watch Ghana, Institute of Green Growth Solutions, and Solidaridad West Africa.

As part of selecting representatives from the CSOs/NGOs to serve on the RDA Steering Committee, it was prudent for the formation of a vetting committee to evaluate their submissions. A letter was signed by the Chief Executive of Forestry Commission nominating members of the Vetting Committee. The following persons constituted the Vetting Committee:

NAME	DESIGNATION	INSTITUTION	POSITION ON COMMITTEE
Madam Yvonne Quansah	Director, External Resource Mobilization and Economic Relation Division	Ministry of Finance	Chairperson
Madam Roselyn Fosuah Adjei	Director, Climate Change Directorate	Forestry Commission	Member
Obed Owusu-Addai	Director, Ecocare Ghana	Ecocare Ghana	Member

Before the evaluation process began, there was a pre-evaluation exercise for the vetting committee members, which was done virtually on 8<sup>th</sup> July, 2022 at 2pm. Ms. Roselyn Fosuah Adjei, Director of the Climate Change Directorate, Forestry Commission gave a brief overview on: (i) the set-up of the RDA Steering Committee (indicating that the RDA Steering Committee was initially called the RDA Board of Trustees); (ii) the public call for nominations for CSOs/NGOSs; and (iii) the nomination of the other four (4) institutions (through an official letter) and why these institutions were identified to be part of the RDA Steering Committee. Mr. Thomas Gyambrah, Manager for Programs and MRV of the Climate Change Directorate, Forestry Commission, walked members through the Evaluation Score Sheet. The agreed timeline for submission of the evaluation Score Sheet was communicated to members as Tuesday, 12<sup>th</sup> July, 2022.

*True*  
26/7/22



## **RESULTS OF THE EVALUATION**

Below are brief descriptions of the CSOs/NGOs who expressed interest in the call for nomination.

### **FOREST WATCH GHANA**

- A coalition of about thirty-five (35) NGOs and individuals working in the forestry sector.
- Advocates for improved forest governance.
- Acts as community voice in forest sector policy development and implementation.
- Ensures respect for and enforcement of community rights.

### **INSTITUTE OF GREEN GROWTH SOLUTIONS**

- Specialized in areas of human rights, labor, environment and anti-corruption.
- Addresses economic, environmental and social issues and provide solutions to them.
- A consultancy firm.

### **TROPENBOS GHANA**

- NGO with experience in Ghana's Cocoa Forest sector.
- Comprises local experts with extensive knowledge in GCFRP, the cocoa supply chain and forest sector management.
- Contributes to policy and practical issues relating to inclusive governance, benefit sharing and sustainable forest management.
- Part of Ghana's REDD+ Working Groups.

### **SOLIDARIDAD**

- International civil society with more than fifty (50) years experience in facilitating the development of socially responsible, ecologically sound and profitable supply chains for cocoa and oil palm.
- Empowers and builds local community capacity.
- Ability to generate sustainable solutions to development challenges.
- Technical know-how to minimize forest loss and unsustainable land use practices that drive climate change.

*26/2/22*

The Evaluators made the following comments with regards to the evaluation (score sheets attached):

#### **TROPENBOS GHANA**

1. Possess all expertise required.
2. Tropenbos Ghana is a member of Forest Watch Ghana. They are usually seen to be too close to Forestry Commission with the current Director being a staff of Forestry Commission who is on secondment to Tropenbos Ghana.

#### **FOREST WATCH GHANA**

1. Possess all expertise required.
2. Forest Watch Ghana is a platform and highly dependent on their versatile members. In fact, one of the applicants is even a member of the platform.

#### **INSTITUTE OF GREEN GROWTH SOLUTIONS**

1. This applicant is more of a consultancy firm than a field executing entity.
2. IGGS is not well known in the CSO space. They however have impressive knowledge of SDGs and Climate Change issues.
3. Low engagement with CSOs and very low involvement in forest specific projects or activities.

#### **SOLIDARIDAD WEST AFRICA**

1. Not directly involved in forest sector consultations or in the development of local forest sector policies and plans as they are not a typical Ghanaian based NGO.
2. Solidaridad West Africa might have all the requisite experience and qualification but their greatest setback is that they do not have a constituency they actively represent. They are also usually regarded as an international NGO and does not connect well with other local CSOs.

  
26/7/22

The following table shows the results of the vetting committee's evaluation of the four (4) CSOs/NGOs:

NAME OF EVALUATORS	NAMES OF CSOs			
	SOLIDARIDAD	INSTITUTE OF GREEN GROWTH SOLUTIONS	TROPENBOS GHANA	FOREST WATCH GHANA
MS. YVONNE QUANSAH	70	60	85	95
MS ROSELYN FOSUAH ADJEI	79	31	91	83
MR. OBED ADDAI OWUSU	70	60	80	90
<b>TOTALS</b>	219	151	256	268
<b>AVERAGE TOTALS</b>	<b>73</b>	<b>50.3</b>	<b>85.3</b>	<b>89.3</b>

NB: Pass mark for qualifying is 70%.

After a successful evaluation process by the vetting committee, three (3) CSOs/NGOs out of the four (4) are proposed to be selected to serve on the REDD+ Dedicated Account (RDA) Steering Committee. They are Forest Watch Ghana, Tropenbos Ghana, and Solidaridad West Africa scoring 89.3, 85.3 and 73 respectively.



.....  
**YVONNE QUANSAH**  
**CHAIRPERSON**

26/2/22



**Forestry Commission**

Our Ref: FC/AID/SE/21/8/13

Your Ref: .....

# FORESTRY COMMISSION

(CORPORATE HEADQUARTERS)

P. O. BOX MB 434, ACCRA - GHANA  
TEL: (233-302) 401210 / 401216 / 401227  
Fax: (233-302) 401197  
E-mail: [info.hq@fcghana.org](mailto:info.hq@fcghana.org)  
Website: [www.fcghana.org](http://www.fcghana.org)  
GPS Address GA - 386 - 5326

29<sup>th</sup> July, 2022

**INSTITUTE OF GREEN GROWTH SOLUTIONS  
ACCRA**

Dear Sir,

**SELECTION OF REPRESENTATIVES FROM FOREST SECTOR BASED NON-  
GOVERNMENTAL AND CIVIL SOCIETY ORGANISATIONS TO SERVE ON THE RDA  
STEERING COMMITTEE**

Reference is made to your expression of interest to serve on the REDD+ Dedicated Account (RDA) Steering Committee upon an open call for nominations on same.

After evaluation of your application by the vetting committee constituted to undertake the evaluation exercise, we write to inform you that your organization did not qualify as there were other applicants who fit the requested criteria more as advertised.

We however look forward to possible future engagements with Institute of Green Growth Solutions.

Yours faithfully,

**JOHN M. ALLOREY  
CHIEF EXECUTIVE**

**CC:** The Director  
Climate Change Directorate  
Forestry Commission  
Accra

The Director  
External Resource Mobilization and  
Economic Relations Division  
Ministry of Finance  
Accra





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Website: [www.fcghana.org](http://www.fcghana.org)  
GPS Address GA - 386 - 5326

Our Ref:..... FC/A-10/SF/21/V.8/12

Your Ref:.....

29<sup>th</sup> July, 2022

**TROPENBOS GHANA  
P.O.BOX UP 982  
KNUST, KUMASI**

Dear Sir/Madam,

**SELECTION OF REPRESENTATIVES FROM FOREST SECTOR BASED NON-  
GOVERNMENTAL AND CIVIL SOCIETY ORGANISATIONS TO SERVE ON THE RDA  
STEERING COMMITTEE**

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After evaluation of your application by the vetting committee constituted to undertake the evaluation exercise, we write to inform and congratulate your organization on your selection as a member of the RDA Steering Committee.

We look forward to a great working relationship and partnership on the implementation of the Ghana Cocoa Forest REDD+ Programme.

Yours faithfully,

**JOHN M. ALLOTEY  
CHIEF EXECUTIVE**

**CC:** The Director  
Climate Change Directorate  
Forestry Commission  
Accra

The Director  
External Resource Mobilization and  
Economic Relations Division  
Ministry of Finance  
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Website: [www.fcghana.org](http://www.fcghana.org)  
GPS Address GA - 386 - 5326

Our Ref: FC/A.10/SF.21/V.8/11

Your Ref: .....

29<sup>th</sup> July, 2022

**SOLIDARIDAD WEST AFRICA  
NICO ROOZEN HEIGHTS  
BLOCK 14, NII SAA ROAD  
EAST LEGON, ACCRA**

Dear Sir/Madam,

**SELECTION OF REPRESENTATIVES FROM FOREST SECTOR BASED NON-  
GOVERNMENTAL AND CIVIL SOCIETY ORGANISATIONS TO SERVE ON THE RDA  
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Yours faithfully,

**JOHN M. ALLOTEY  
CHIEF EXECUTIVE**

**CC:** The Director ✓  
Climate Change Directorate  
Forestry Commission  
Accra

The Director  
External Resource Mobilization and  
Economic Relations Division  
Ministry of Finance  
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Website: [www.fcghana.org](http://www.fcghana.org)  
GPS Address GA - 386 - 5326

Our Ref: FC/A.10/SF.21/V.8/10

Your Ref: .....

29<sup>th</sup> July, 2022

**FOREST WATCH GHANA  
P.O.BOX LG1086  
EAST LEGON, ACCRA**

Dear Sir/Madam,

**SELECTION OF REPRESENTATIVES FROM FOREST SECTOR BASED NON-  
GOVERNMENTAL AND CIVIL SOCIETY ORGANISATIONS TO SERVE ON THE RDA  
STEERING COMMITTEE**

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Yours faithfully,



**JOHN M. ALLOTEY  
CHIEF EXECUTIVE**

**CC:** The Director ✓  
Climate Change Directorate  
Forestry Commission  
Accra

The Director  
External Resource Mobilization and  
Economic Relations Division  
Ministry of Finance  
Accra

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Website: [www.fcghana.org](http://www.fcghana.org)  
GPS Address GA - 386 - 5326

29<sup>th</sup> July, 2022

Our Ref: FC/A-10/SF-21/V-8/09

Your Ref: .....

## KINDLY REFER TO DISTRIBUTION

Dear Sir/Madam,

### ORIENTATION PROGRAM FOR THE REDD+ DEDICATED ACCOUNT STEERING COMMITTEE FOR THE GHANA COCOA FOREST REDD+ PROGRAMME (GCFRP)

Subsequent to your nomination to serve on the REDD+ Dedicated Account (RDA) Steering Committee, you are cordially invited to an orientation program;

- To cover the Ghana Cocoa Forest REDD+ Programme (GCFRP) and its implementation modalities
- Rules of procedure for the Committee

Details for the scheduled program are as below:

**Venue: Accra City Hotel**

**Date: 5<sup>th</sup> August 2022 (Friday)**

**Time: 10:00am**

We look forward to your active participation.

Yours faithfully,

**JOHN M. ALLOTEY  
CHIEF EXECUTIVE**

**CC:** The Director ✓  
Climate Change Directorate  
Forestry Commission  
Accra

The Deputy Chief Executive  
Ghana Cocobod  
Accra

The Director  
External Resource Mobilization and  
Economic Relations Division  
Ministry of Finance

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P.O.BOX CT 3076  
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VINCENT AWOTWE PRATT  
WORLD COCOA FOUNDATION  
PMB MD 21  
MADINA

THE REGIONAL DIRECTOR  
SOLIDARIDAD WEST AFRICA  
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EAST LEGON, ACCRA

THE COORDINATOR  
FOREST WATCH GHANA  
P.O.BOX LG1086  
EAST LEGON, ACCRA

THE DIRECTOR  
TROPENBOS GHANA  
P.O.BOX UP 982  
KNUST, KUMASI

MICHAEL AMOAH  
GHANA COCOA BOARD  
ACCRA  
(OBSERVER)

## REDD+ DEDICATED ACCOUNT STEERING COMMITTEE MEMBERS

<b>CATEGORY</b>	<b>INSTITUTION</b>	<b>NOMINATED PERSON/DESIGNATION</b>
Government	Ministry of Finance	Mad. Yvonne Quansah (Chair), Director of Resource Mobilization and Economic Relations,
	Office of the Administrator of Stool Land	Surveyor Ebenezer Arthur, Director of Policy and Planning,
Traditional Authority	National House of Chiefs	Oseadeeyo Kwesi Knnin IV, Paramount Chief of Atti Mokwaa Traditional Area
Private Sector	World Cocoa Foundation	Vincent Awotwe-Pratt Program Manager for the Cocoa & Forest Initiative
Forest Sector Base Non- Governmental/Civil Society Organizations	Tropenbos Ghana	Mercy Owusu-Ansah, Director- Tropenbos Ghana
	Forest Watch	Albert Katako, Coordinator- Forest Watch Ghana
	Solidaridad West Africa	Isaac Gyamfi, Regional Director Solidaridad West Africa